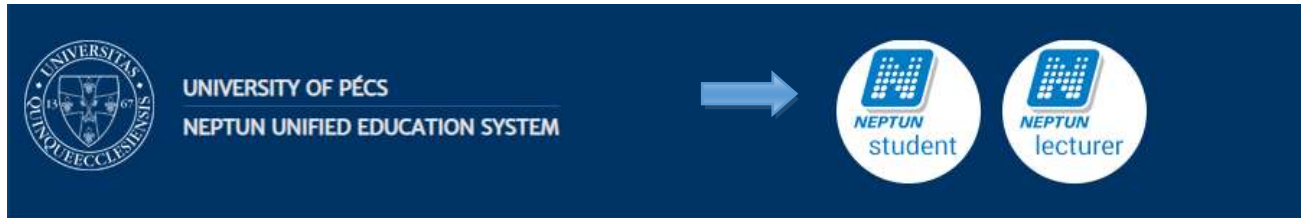


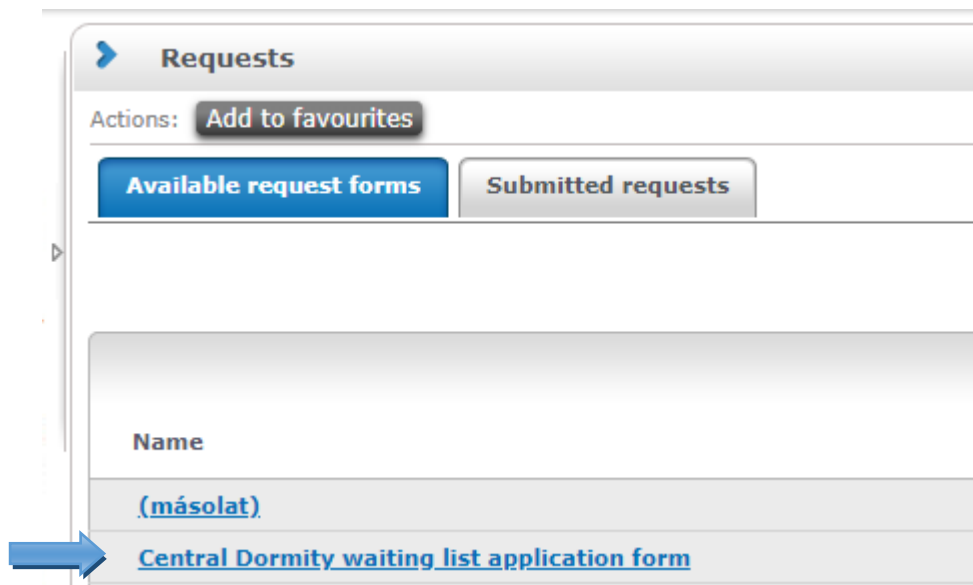


The Process of the Mid-year dormitory application

Log into the Neptun Educational System at <https://neptun.pte.hu> web page clicking on the "Neptun student" button.



The submission of the request is going to be available in the **Administration\Requests** menu point after logging in.



The next step is to select the "**Central dormitory waiting list application form**".

First, you have to decide what kind of application do you want to submit:

- **Submitting new application**: if you do not have a room
- **Changeover without an existing partner**: if you do have a room/placement, but you want to relocate yourself
- **Changeover with an existing partner**: if you have a room/placement and you want to switch placements with somebody. It is IMPORTANT for both of you to fill the application.

We advise to select all the dormitories available!



Mark:	Ranking:	Name of the Dormitory:
<input type="checkbox"/>	<input type="checkbox"/>	Boszorkány Dormitory
<input type="checkbox"/>	<input type="checkbox"/>	Jakabhegyi Dormitory
<input type="checkbox"/>	<input type="checkbox"/>	Laterum Dormitory
<input type="checkbox"/>	<input type="checkbox"/>	Szántó Dormitory
<input type="checkbox"/>	<input type="checkbox"/>	Szalay László Dormitory
<input type="checkbox"/>	<input type="checkbox"/>	Rural Dormitory:

Ranking order of Dormitory:
(IN CASE OF CHANGE-OVER MARK ONLY ONE)

It is important, that various number of students are waiting for each dormitory, so if you would like to get a placement, then select all of the options available, because **the first free slot available from the selected dorms is going to be nominated for you.**

If you want a to get into a precise and selected dorm, it is enough to select the desired one only. In this case you are going to be on the waiting list, until a free slot is going to be released.

We highlight that during the sorting of the placements those, who do no have a placement are going to be preferred over those, who already have a placement!

If you would like to, you can attach documents such as: Certification of Community activities, Sport activities, Medical verification, etc. Note, that attaching such documents are not obligatory.

Központi Kollégiumi Várólista/158 [] Request attachments

Upload request attachment

Language: Hungarian

Description:

Upload request attachment

PDF, DOC, DOCX, RTF, DOCM, TXT, ODT

+ Upload file

Uploaded request attachments

Actions: Close Add existing document Page size: 20

Description	Request attachment type	Language	Filename	Checked	Download file	Deadline of deletion
No result						

Number of results: 0-0/0 (18 sec) Actions: Close Add existing document

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If you do not want to attach any document, it is enough to click on the **"Close"** button.

If your submission is successful, the request identification will turn up:

Success

Request Központi Kollégiumi Várólista/158 has been submitted.

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